



**LEE PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES**

**April 13, 2016      5:00 pm      Lee Public Library**

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Present: Annie Gasowski, Bruce Larson, Katrinka Pellicchia, Bob Simpson.

Others present: John Tappan, Chair, Trustees of the Trust Funds.

John Tappan met with the Trustees and explained the role and duties of the Trustees of the Trust Funds. They meet approximately four times a year, set the investment policy for the various funds (available on the town website) and review all withdrawals from the trust funds. Their responsibility is to the Legislative Body – to make certain that the use of the trust funds and any changes that are made reflect the wishes of the voters. The authority to determine how the funds are used rests solely with the Trustees of the Trust Funds. A notebook listing the trust funds and their current value is available at the Town Hall.

The March meeting minutes were approved; the Treasurer's Report and the Library Director's Report were accepted. As of March 31, there was \$12,334.19 in the operations account, \$2426.60 in the non-lapsing account and \$6178 in the share account.

- The Library's meeting with the Planning Board to discuss the Master Plan is scheduled for 7 pm, April 21. Annie will be out of town; Katrinka and Peg can attend.
- Investment policy update – since Ruth is out of town, this was tabled until the May meeting.
- April 11 Select Board meeting – Annie and Katrinka met with the Select Board to discuss merit raises; the Town will make 1% of the total library salary budget available for merit raises to the staff.
- NHLTA Conference, May 23 – trustees who can attend should register online. Once we know how many are attending, Ruth will send in a check. Deadline is April 27.
- MAY MEETING PREPARATION: Bring ideas/suggestions for a facility action plan.

The meeting adjourned at 6:20 pm. The next regularly-scheduled meeting will be Wed, May 11 at 5 pm at the library.